

The possession of cell phones and/or paging devices on school property is allowed, however the use of either device during established school hours as determined by the principal is prohibited. Devices must be kept out of sight and turned off at all times. If the device is on, it is a violation, regardless of whether or not the device is visible to staff for any amount of time.

## VIOLATIONS

- 1<sup>st</sup> Offense: Device confiscated by teacher or appropriate administrator. Parent may pick up cell phone the following school day after payment of a \$15 return fee to be used towards the campus activity fund. Disciplinary action is at the discretion of the administrator.
- 2<sup>nd</sup> Offense: Device is confiscated and turned over to the appropriate administrator. Parent may pick up cell phone the following school day after payment of a \$15 return fee to be used towards the campus activity fund. Disciplinary action is at the discretion of the administrator.
- 3<sup>rd</sup> Offense: Device is confiscated and turned over to the appropriate administrator. Parent may pick up cell phone at the end of the semester after payment of a \$15 return fee to be used towards the campus activity fund. Disciplinary action is at the discretion of the administrator.

## ON STATE TESTING DAYS

During any state testing administration, if a student is found with a telecommunications device (i.e. cell phone, PDA, pager, etc.) on their person at the time of testing, the device will be immediately confiscated. The student's answer sheet/test will be marked "Other". The student will not receive credit for the test being taken and will not receive a test score.

Each day prior to the beginning of the testing session, the test administrator will have all students place all personal items (back packs, purses, cell phones, PDA, etc.) in their lockers or at the front of the testing room. Then, the students will be read the following statement:

"All telecommunications devices (such as cell phones, pagers, PDA's) should either be in your locker or at the front of the testing room (turned off and out of sight). If you are found with one at **any time you are in the testing room** (while you are actively testing or have turned in your test and are waiting to be dismissed from the testing room) it will be immediately confiscated. Your test will be marked "Other", which means that it will not be scored and you will miss the opportunity to take and pass this TAKS test."

If your device is confiscated, it will be turned over to the appropriate administrator and there will be a \$15.00 fee to get it back.

## TESTING OFFENSE

**Unique consequence, even if first overall offense:** Device confiscated by campus administrator and turned over to the appropriate administrator. Students/ Parents will be required to pay the \$15.00 administrative fee for its return.